

Collection Call Log

A secure record for documenting collector calls, notices, representatives, and follow-up.

Start Here

Use this section to record verified information, decisions, deadlines, and confirmation numbers. Keep the completed workbook in a secure location.

Date	Action / Decision	Owner	Deadline / Result

Account or Expense Inventory

Item	Balance / Amount	Rate / Due Date	Required Payment	Status

Monthly Plan

Use this section to record verified information, decisions, deadlines, and confirmation numbers. Keep the completed workbook in a secure location.

Date	Action / Decision	Owner	Deadline / Result

Actions and Follow-Up

Use this section to record verified information, decisions, deadlines, and confirmation numbers. Keep the completed workbook in a secure location.

Date	Action / Decision	Owner	Deadline / Result

Review Notes

Use this section to record verified information, decisions, deadlines, and confirmation numbers. Keep the completed workbook in a secure location.

Date	Action / Decision	Owner	Deadline / Result